# Wilde Meadows Early Childhood Education



# Welcome

To Wilde Meadows "our little school in the valley", where it is our vision to create warm relationships with our children and their families.

We aim to ensure everyone has a strong sense of belonging within our community and we believe this starts with a high level of communication and shared understanding.

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# Our Philosophy

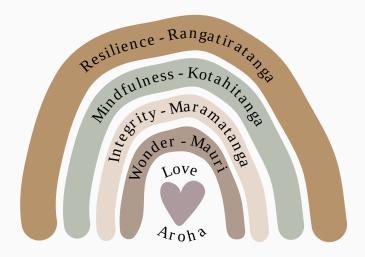
Our curriculum is guided by Te Whāriki which supports children's holistic development. We have a strong commitment to providing a natural-based curriculum. We believe that nature provides children with the optimal basis to enrich their imagination and, through provision of diverse and varied materials, the opportunity for openended play and unstructured creative exploration.

By looking at our natural surrounding we are also given the opportunity to learn alongside the children about the uniqueness of Aotearoa and pass on the legends and stories of our beginnings, the teaching of Ngā Atua is evident within our curriculum.

We believe that the environment is crucial to children's learning. By being intuitive to the children's interests and providing them tools to scaffold these, we are providing optimal learning opportunities, which promote imagination, problem solving and a sense of wonder and discovery.



# Our Core Values



At Wilde Meadows the following core values underpin what we do.

These core values guide us in our practice and enlighten our

decision making.

All five principles are interwoven, each providing the foundations, walls and roof of our Wilde Meadows whare.

### Love / Aroha

At Wilde Meadows we believe every child deserves to feel loved and honoured. We do this by showing our gratitude that they are apart of our extended whānau, that we value what they bring and who they are. We gently guide them to share their kind spirit and show empathy to their peers. These traits are innate and natural for all kaiako at Wilde Meadows, which provides role-modelling for our tamariki.

### Wonder / Mauri

Learning and development of children is supported naturally through play. Having an environment which speaks to the child through connections with their whānau, nature and provides open-ended learning opportunities.

# Integrity / Maramatanga

Integrity is an over-arching principle at Wilde Meadows, through respect and honest relationship for all stakeholders; management, Kaiako, whānau and tamariki experience an environment in which they can trust and rely upon. It is about creating a collective community with shared values and goals, who support one another and who are all dedicated to provide valuable outcomes for our children.

# Mindfulness / Kohtahitanga

As part of our dedication to create a peaceful place where tamariki feel contented and loved, we teach the practice of mindfulness through techniques such as learning to breath effectively in moments of stress, yoga techniques and having areas within the environment where tamariki can spend time to self regulate at their own time and their own pace.

### Resilience / Rangatiratanga

To install resilience we empower tamariki to make their own decisions, to take charge of their own enquiries and to have courage to challenge their own abilities. Kaiako encourage tamariki to take the lead in their learning journey, by preparing them to be "ready, willing and able" to become confident and competent lifelong learners.





Monday - Friday 7:30am - 5:00pm

( we also offer shorter days of 8:00am - 3:30pm)

Current fees are posted on Educa under policies or fees are to be paid on the week for the week, by automatic payment.

Please make sure you use your child's full name as the reference

Our bank account details are: Wilde Meadows 12-3402-0000381-00

#### Winz

if you are entitled to a subsidy through Work and Income, the application form must be received by WINZ before your child's first day, if you are requiring your subsidy to start immediately. Please note that application & renewals are the responsibilities of the parents/caregivers.

#### Withdrawal

If you are withdrawing your child, 2 weeks notice is required in writing, alternatively 2 weeks fees in lieu.

# Holidays/Sick days/absence

Fees are payable for everyday your child is enrolled, including statutory days, and when children are absent from the centre including when they are sick.

Please refer to our fees policy for further information.

## 20 hours subsidised learning

Eligible for 3 and 4 year old children. The subsidy is available for up to 6 hours per day for a maximum of 20 hours per week.

Fees will be charged for the days and hours when 20 hours are not available. Children on the 20 hour subsided learning do not qualify for holiday entitlement - see 20 hour policy for further details.

#### Policies

Our policies are in the office and available to you at anytime, you will also find a full list of policies on Educa for your perusal. If you have any queries or suggestions please do not hesitate to contact us



#### Educa

We are registered with Educa, which is a secure web-based e-portfolio system, allowing you to track your child's progress on the net, every time there is a new learning story you are notified by email.

You can contribute to this portfolio at any time, and invite other family members to share your child's journey. Educa has been a hugely successful tool for us, making connections with families and communicating more widely.

However, if you don't have access to a computer, please talk to us and we will ensure that a hardcopy of your child's learning stories are produced for you.

#### Medicine

If you child is prescribed medication ( such as antibiotics ), to be used for a specific time frame only, you must provide written authority daily on our medicine charts. This medicine must be handed directly to a teacher.

For long-term conditions (such as asthma), written authority along with an authorised action/health plan from the doctor can be given upon enrolment - any changes to be notified as soon as possible.

#### Sickness

If your child is unwell, has diarrhoea, vomiting or any other contagious illness parents are asked to ensure that their child does not return to the centre for at least 48 hours after symptoms have ceased, depending on the illness. This at the discretion of the "person responsible". Please refer to our policy on sickness and infectious diseases for more detailed information.

### What to bring



At Least one full change of named clothing - We enjoy messy activities often!



Appropriate clothing - raincoat & gumboots for winter/hats, togs and a towel for summer etc.



A clearly named lunchbox / lunch (we provide morning and afternoon tea) please refer to our healthy eating and food reducing choking risk policies for guidelines.



A clearly named drink bottle (water only).



Bottles and formula (if required).



Nappies (if required).

# Signing in/out

Upon arrival and departure you are required to complete the attendance register on our tablet in the front reception, using your appointed code. This is an externely important procedure as:



It is a requirement of the Ministry of Education and is crucial to our funding.

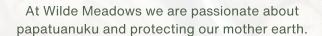


This information acts as our attendance register in case of an emergency.

Children will be released to parents and guardians who are on the initial enrolment form or with any written authorised amendment.

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# Sustainability



We have a strong commitment to sustainability and work alongside our tamariki to strengthen our understanding of the importance of reducing, reusing and recycling.

We are committed to implementing the 3 ethical principles of permaculture,

( People care / Earth care / Fair share )

for more info please refer to the following website https://permies.com

#### We ensure this by implementing the following strategies:

- Litter free lunches All children are to have litter free lunches, with reusable lunch boxes or containers.

  No glad wrap or prepackaged items (we recommend the bento style lunchboxes.)
- Wet bags All children are to have a wet bag in their backpack so we don't need to use plastic bags for wet or dirty clothes. (we recommend kmart as they have wet bags from \$2.)
- We have backup supply of bio-degrade bags for emergencies. Educators will use flannels instead of wet wipes for cleaning hands and faces.
- Educators will bake with the children for morning and afternoon tea where possible.
- Recycle All rooms are to have a used recycle and soft plastic bin for for all recyclables.
- Food scraps will be utilised for compost where at all possible.

# Check list

Complete Enrolment form, Child Health form, Fees confirmation & Emergency Pamol form & return to centre
Provide a copy of child/ren's birth certificate/passport
Provide a copy of your child/ren's immunisation record
Read through all our policies on Educa
Organise payment method
Have WINZ forms filled out, if required
20 hours ECE if applicable





#### Wilde Meadows Contact info

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